



School Parent, Guardian, and Family Engagement Policy

2024-2025

School Hawthorne Academy High School (HS/MGLA)

Directions: The Every Student Succeeds Act (ESEA) requires each Title I school to develop a written parent and family engagement policy. Use the outline below to ensure your school's policy includes all of the required components.

I. Parent and Family Engagement Policy

A. School Improvement Team

Sharon Bracey, Principal
Julie Brown, Teacher
Keli Bryant, Parent
Thomas Coates, Teacher
Stephanie Gray, Parent
Nicole Kincade, Master Teacher (Math)
Aileen Lopez, ML Teacher
Angela McKenzie, Assistant Principal
Noah Palmer-Licht, Parent
Hannah Park, Teacher
Caitlynn Pauley, Teacher
Karita Pimentel, Parent
Damita Rhodie, Parent

B. Briefly describe the process your school used to:

1. Select participants to develop the policy - **School Improvement Team (SIT)**
2. Develop policy - Components II through XII taken from Parental Engagement Section 1116 of The Every Student Succeeds Act (ESSA)
3. Implement policy - Distribute to parents/download document to google drive/website

II. Annual Information Meeting

- A.** Annual Title I Information Meeting will be held during the Open House - August 20, 2024. Interpreters will be on hand to assist with our ML parents/students. Meeting will take place in the café. Announcement on Parent Square.

III. Flexible meeting times

- A. Open sessions will be available to all parents each quarter - first session will be held on Wednesday, September 25, 2024. Sessions will be facilitated by the Administration, and Certified Support Staff.

IV. Title I Part A Planning

- A. Parents will be given an open invitation to become active participants in our SIT, PTSA Organizations. Also parents will be encouraged to share suggestions with administration, and/or staff. Various meetings will be held during the school year which will afford Parents the opportunity to be involved at different levels (i.e. AP Meetings, Open House, Staff Celebrations, Honors/Awards, etc.)

V. Parent Information and Opportunities

- A. Parents and families will receive Parent Square audio/email messages as well as written Notices, emails and/or mailings for:
 1. Timely information about Title I Part A Programs
 2. School performance profiles
 3. Assessment results of their child's performance
 4. A description and explanation of the curriculum, assessment forms, and proficiency levels and state standards. Include strategies to inform parents with language barriers and/or disabilities
 5. Opportunities for regular meetings to participate in decision making
 6. Timely responses to suggestions and questions raised by parents
 7. Reasonable access to staff, opportunities to volunteer and participate in child's class

VI. School-Family Compact

- A. The Compact will be disseminated via Homerooms. It will also be downloaded to our Website and to parents via Parent Square.

VII. Building Parent and Family Engagement Capacity A.

The following methods will be implemented:

1. Open Door Policy via support staff, ML staff and administration. All staff will work together to help parents understand performance standards, assessments, Title I and progress monitoring. Parents will participate in decisions relative to the education of their child(ren).
2. Workshops will be available to help parents work with their children (literacy training, computer skills, homework assistance/workshops, family literacy nights, adult EL, GED etc.)
3. Ongoing in-service/PDs will be held during PLCs to educate teachers and other staff to work with parents.
4. All activities will be inclusive of parents
5. Develop appropriate roles for community-based organizations and businesses
6. Conduct other activities as appropriate and feasible that are designed to help parents become full partners in the education of their child -encourage participation in District level information sessions.
7. Ensure that information related to parent involvement is sent home in the language used in the home -translation applications

VIII. English Learners and Disabled Parents and Families

- A. Utilization of the ML Committee Chairperson/CMS ML Liaison and the EC chairs to meet The needs of students with disabilities.

IX. Parent/Family Requests

- A. Current staff and CMS resources will provide reasonable support for activities requested by parent/families.

X. Annual Evaluation

- A. An End-of-Year survey will be distributed to parents for an annual evaluation of our program

XI. Other Parent and Family Engagement Practices (School may include the following).

Only describe the ones you choose to implement

- A. Describe how your school addresses the following, **only** if practices are part of your schoolwide plan.
 1. Involve parents/families in the development of training for teachers, principals and other educators - **SIT/PTSA participation**
 2. Provide necessary literacy training - **Initial Edgenuity platform - non credit bearing courses as needed**
 3. Pay reasonable and necessary expenses associated with local parent and family engagement activities, including transportation and child care cost - **Limited Title I Funds**
 4. Train parents and families to enhance the engagement of other parents - **Open Invitation**
 5. Arrange school meetings at a variety of times or conduct in-home conferences for those unable to attend in school activities - **Flexible/Home Sessions**
 6. Adopt and implement model approaches to improving parent and family engagement