



East Mecklenburg High School

School Improvement Team (SIT)

Thursday, 21 November 2024

6:00 - 7:00 pm

SIT MEETING MINUTES

Team Members

- **Present:** Laine Amortegui; Christopher Fyfe; Angela Concha de Hernandez; Steve Drye; Stacy Feldstein; Devonya Govan-Hunt; Steven Hyland; Patricia Johnson; Maria Papanikolaou; Lorree Riley; Isiah Williams; Ann Witmer
- **Absent:** Nyasha Gopo; Kim Stojkovich
- **Guests:** Matthew Altamira (Principal Intern)

Welcome and Introductions

- Meeting began at 6:00 pm via MS Teams.
- Principal Steve Drye welcomed all attendees.

Meeting Schedule / Minutes

- Team reviewed the 2024 - 25 SIT Meeting Schedule along with the [minutes](#) from the 30 October 2024 SIT meeting.
- Minutes were unanimously approved.

School Improvement Plan Review

- Principal Drye reviewed the Quarter 1 Data Report Out with SIT.
- Principal Drye reviewed East Meck's designation as a TSI-CU school under ESSA and shared the letter that will be going home to all parents.

Superintendent Parent and Family Advisory Council (SPFAC)

- Principal Drye and Devonya Govan-Hunt shared impressions of the initial SPFAC meeting.
- Ms. Govan-Hunt noted that this iteration of SPFAC is a dramatic expansion that will be more inclusive of parent voice in the district and is aligned with CMS goals for parental engagement.

Tardy / Lockout Policy Review

- Principal Drye discussed an ongoing review of the tardy / lockout policy.
- He noted that he is communicating with other high schools to examine their policies and that staff will be visiting West Charlotte High School to observe their system.
- The rationale behind this review is to reduce the time that students miss class time due to tardiness and the consequences they receive for being late.
- He noted that the review will seek input from students, staff, and parents.

Staffing 2024- 2025

- Principal Drye discussed current vacancies / new hires as follows:
 - 1 Math Teacher in process with licensure review;
 - 1 Social Studies vacancy;
 - 1 English EIT 2 Teacher (also ML licensed) begins 12/9/2024;
 - 1 Counselor (current EC teacher) to begin 1/2/2025
 - Second Semester will be seeking:
 - +1 ECGC teacher;
 - +2 teacher positions TBD
 - EC Assistant - PNA
 - EC Extensions Assistant

Exam Schedule

Principal Drye reviewed the proposed first semester exam schedule.

Title IX Review

- Principal Drye and AP Williams provided a review of the Title IX process and current reporting.
- Both noted that currently, Title IX incidents are very low and noted that efforts to educate students and publicize ways to report are paying off.
- He solicited input from parents concerning additional:
 - Strategic recommendations for preventing sexual harassment in CMS and ensuring that students understand their right to be protected from sexual harassment; and
 - Strategies for ensuring students understand how to report possible sexual harassment and are aware of the school's obligation to promptly and effectively respond to sexual harassment complaints.
- He noted that students would be trained in the coming week on 1) the Safe School Anonymous Reporting System (SS-ARS); and 2) Title IX in extended Homeroom sessions.
- Team members suggested additional signage / posters to alert students to how to report Title IX offenses

Closing / Next Meeting

- Meeting adjourned at 6:35 pm
- Next meeting is Thursday, 19 December 2024 @ 6:00 pm on MS Teams.

All SIT meetings are open to interested parents or community members.

Teams: Click here to join the meeting	Meeting ID: 251 912 621 053	Passcode: AZvhds
Resources	SIT Meeting Dates 2023 - 24 (revised)	CMS SIT Handbook 2023 - 2024