

2024-2025 Palisades High School Student Behavior Expectations

Arrival
<p>Students will report to their appropriate waiting area until the bell rings at 7:08 am. Once students are in a waiting area, they cannot leave until the bell rings to release them.</p> <ul style="list-style-type: none"> • Cafeteria-only for those students who want breakfast • Large Gym-All students who are not eating • Small Gym-Athletes • Seniors Only - Senior Lounge (corridor by Student Store)
Sign-In Policy
<p>All students that arrive to school after 7:30 must provide formal documentation for their tardiness. Failure to produce formal documentation will lead to the child being sent to lockout for the remainder of the block. All documentation must be provided to the attendance secretary upon arrival.</p>
Sign-Out Policy
<p>Students may only be signed out in the main office by their parent, guardian, or emergency contact person as recorded in our computer system. No student will be released until the teacher receives a call from the front office. Students WILL NOT be released between 1:30 to 2:15. Please schedule appointments outside of this window.</p>
Exiting Campus After School
<p>Students are expected to exit school and the campus in an orderly and timely manner. Upon dismissal, all students are required to leave campus. Only bus riders are authorized to be in the bus lot. All students waiting for rides should report outside to the front of the building. Students remaining for after school activities should report to their assigned areas immediately.</p>
Parking
<p>Students who are eligible to buy a parking pass must meet the following criteria:</p> <ul style="list-style-type: none"> • Registered Seniors & Juniors at Palisades HS • Age 16 or older • Students with a valid drivers license (No learner's permits) • Drivers of vehicles that are legally licenced and registered.

(Only students who purchase a pass through the Palisades JROTC program may park on campus. Violation of parking passes or parking in unauthorized areas can lead to revocation of driving privileges. In addition, students who violate parking policy may be subject to consequences set forth by the CMS Rights and Responsibilities Handbook. All parking-related questions should be directed to ISG Harold Smith, haroldk.smith@cms.k12.nc.us

Cell Phone Policy

Cell phone use is prohibited in the classroom or during lunch. All cell phones are to be collected at the beginning of each class. Following the procedures below:

Procedure:

1. Teacher OUTSIDE their door with Lockbox
2. Student places their phone in the designated number slot
3. Student takes the numbers index card back with them to their seats
4. The last 5 MINUTES of class teachers call designated numbers to receive their phone

Cell Phone Consequences

- **If the student refuses to submit the cell phone to the administrator it will result in a write up for insubordination and 3 day suspension.**
- 1st Violation - Staff members take the device and the Parent is contacted and explains the student warning. Student retrieves the device 4th block.
- 2nd Violation - Staff member takes device and it is entered in Educators Handbook by Administrator or BMT. Parent is contacted with the explanation of the next step.
- 3rd Violation - Staff member takes device and student is sent to the ISS class for the rest of the day. Parents must retrieve device(s).
- 4th Violation - Staff member takes device for the day and student receives 3 day suspension and Parent retrieves device from Administrator.
- 5th Violation - Staff member takes device and student or parent will not retrieve device until the end of the quarter or semester.

Dress Code Policy

- All clothing must be worn in an appropriate manner that promotes a respectful and safe learning environment.
- Any headgear that has a brim and or covers the entire head and face is prohibited. This includes but is not limited to hats, hoods, ski masks and sunglasses.
- Students are required to wear shoes at all times for health and safety reasons.
- Students are required to wear shirts at all times. The shirts must cover the entirety of the abdomen. Shirts must have fabric in the front, back and both sides with no space between the top and bottom.
Example: shirts must touch your pants
- Tops must have straps that completely cover undergarments. Tank tops in which an undergarment is showing is not permitted. Tops with spaghetti straps, halter tops and strapless tops are not permitted. No cleavage can be exposed.
- Abusive, suggestive or profane language, symbols of illegal drugs or alcohol, direct or indirect sexual content, content that targets any group or subgroup in a negative manner, or any other words, symbols, or slogans that disrupt the learning environment may not be worn on clothing or jewelry.
- Shorts, skirts and dresses must be no shorter than mid-thigh.
- Pants worn below the waist or showing clothing beneath the main outerwear is not permitted. Pants may not have holes above mid-thigh.
- Bedroom shoes are not permitted.
- Pajamas, pillows and blankets are not permitted.
- Anything not listed but deemed disruptive to the learning environment will be addressed individually by the staff.
- Students who do not follow dress code: *Fix clothing or call parents or ISS for the remainder of the day.*

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<p>PHS Lockout Policy</p> <p>Purpose of Lockout: Time management is an essential skill required for success in both college and careers. Our duty as educators is to ensure that students learn both academic skills and essential skills to ensure a smooth transition after high school. Our lockout policy is one of the many tools that we use to teach these skills. Students who are late not only miss instruction but also disrupt instruction for other students.</p> <p>Unexcused tardies are unacceptable and will not be tolerated at Palisades High School. Students will report directly to lockout each time they have an unexcused tardy for any class. At the ringing of the bell, all teachers are to shut their locked doors. Students who report late to class cannot enter the classroom and must report to lockout. Lockout will be recorded as an unexcused absence and will count toward the total number of class absences. It is the student's responsibility to contact his or her teacher(s) for makeup work, tests missed, etc. within five (5) school days. Palisades Lockout policy will restart at the beginning of each semester.</p> <p>Location: Room 115</p> <p style="text-align: center;">First Block Lockout Policy</p> <p>When a student arrives at school: receives a pass from Tardy Staff - main office no longer gives first block passes. Between 7:15 am-7:30 am</p> <ul style="list-style-type: none"> ● Student reports directly to 1st block with pass ● Teacher record tardies in PowerSchool & retrieves pass from Teacher ● Lockout Teacher contacts parent after 3rd Tardy based on Tardy Policy ● Administrator or BMT contacts parents after 5th tardy and gives template information. <p>After 7:30</p> <ul style="list-style-type: none"> ● Student reports to lockout for the remainder of first block ● ISS/Lockout teacher will keep record and provide parent communication ● Lockout consequences in effect and managed by Mr. Schenck <p>Student Lockout Expectations:</p> <ul style="list-style-type: none"> ● No Talking ● No Cell Phone Usage ● No Headphones/ Music ● No Sleeping <p><i>Students are expected to work on their classwork assignments. Students are expected to request assistance for any needs by raising a silent hand to ask the staff member on duty.</i></p>	<p>Late Arrival Procedures</p> <p>2nd-4th Blocks: All students who arrive late to school will report to the front office to get a pass. On the 5th tardy to school, the student will be sent to lockout. Students who provide a doctor's note will be excused.</p> <p style="text-align: center;">Lockout Consequences</p> <p>Parents are notified by school administration on the 5th - 9th lockout. Excessive lockouts will result in the following penalties:</p> <ul style="list-style-type: none"> ● 1st-4th:Automated call through Powerschool & Message through Parentsquare ● 5th: Parental Contact by grade level Administrator ● 6th: Parental Contact by grade level Administrator/Lunch Detention ● 7th :Parental Contact by grade level Administrator/ After School Detention ● 8th:Parental Contact by grade level Administrator/restricted movement for quarter. ● 9th:Parental Contact by grade level Administrator/1 day parent intervention and loss of parking privileges or 3 days After School Detention and loss of parking privileges. <p><i>**Failure to uphold any assigned consequence is considered insubordination which will result in ISS or OSS. If a student cannot do ASD and they will be expected to do ISS</i></p> <p>Lunch Lockout</p> <p>Teachers will manage this process:</p> <ul style="list-style-type: none"> ● 1st-4th: Call parent and record a minor referral in Educator's Handbook ● 5th: Call parent and major referral to appropriate administrator <p>Students Who Refuse to Report Lockout</p> <p>Students who fail to report to lockout when directed by any staff member will be considered insubordinate. Insubordinate student(s) will be escorted to lockout by a security associate. A referral for insubordination will be processed according to the Palisades High School Discipline matrix. If the Administrator is not available, they will be taken to ISS, and a referral will be written.</p>	<p>Students Removed from Lockout: Any student removed from Lockout will be placed in ISS for the remainder of the day. Subsequent removals will result in multiple days of ISS and eventually OSS.</p> <p style="text-align: center;">Long-Term Loss of Privileges</p> <p>Extracurricular Activities: Participation in extracurricular activities is a privilege, not a right. It is the policy of Palisades High School that student behavior, including conduct that constitutes a violation of criminal law, board policy and/or school rules, shall be considered in determining eligibility to participate in extracurricular activities at Palisades High School. Examples of extracurricular activities include (<i>but are not limited to</i>): student government, interscholastic athletics, clubs, field trips, dances, senior week activities, attending games/events/music activities outside of the regular school day and other activities.</p> <p>A student at Palisades High School shall be ineligible from participation in extracurricular activities under the following circumstances:</p> <ul style="list-style-type: none"> ● Felony Charges – Any student criminally charged with a felony offense shall be ineligible from participation in extracurricular activities until final adjudication of the felony charge. Students found not guilty, or whose felony charges are completely dismissed, may submit a written application to the school principal for reinstatement of eligibility. This will result in a 90-calendar-day ineligibility. ● Misdemeanor Charges - Any student criminally charged with a misdemeanor offense shall be ineligible from participation in extracurricular activities until final adjudication of the misdemeanor charge, or 90 days from the date of the misdemeanor charge; whichever is earlier. ● Out-of-School Suspension - Any student who incurs a five-day out-of-school suspension, or accumulates five days of out-of-school suspension during a school year, shall be ineligible from participation in extracurricular activities for a 90-day ineligibility from the date of the out-of-school suspension. ● Other Misconduct - A student who constitutes a violation of criminal law, board policy, or school rules may be suspended from extracurricular activities by the principal. Students who are habitually tardy and accumulate 8 or more tardies will be suspended from extracurricular activities for a 90-day ineligibility.
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