

2024-2025 Secondary Reporting Terms and Report Card/Progress Report Schedule

Quarter 1 Reporting Term

Quarter 1 End Date: November 1, 2024

Note: Semester 1 Courses will include a Midterm Exam Calculation in the Q1 Final Grade

November 7, 2024	Teachers Finalize Q1 Reporting Term Grades & Generate/Submit Final Grade Verification Forms/Reports
November 12, 2024	Data Managers Finalize Q1, Run Section Readiness & End of Term Reports, Generate/Save Report Cards, and submit Report Cards for Printing by 4pm
November 14, 2024	Pickup Report Cards from Graphic Productions
November 19 - 20, 2024	Distribute/Send Home Report Cards

Quarter 2/Semester 1 Reporting Terms

Quarter 2 End Date: January 23, 2025

Midterm Exam End Date: January 22, 2025

Semester 1 Final Exam End Date: January 22, 2025

Semester 1 End Date: January 23, 2025

Semester 1 Courses Final Grade End Date: January 23, 2025

January 29, 2025	Teachers Finalize Q2, S1, X1, E1, and F1 Reporting Term Grades & Generate/Submit Final Grade Verification Forms/Reports
January 31, 2025	Data Managers Finalize Q2, S1, X1, E1, and F1, Run Section Readiness & End of Term Reports, Generate/Save Report Cards, and submit Report Cards for Printing by 4pm
February 3, 2025	Pickup Report Cards from Graphic Productions
February 4-5, 2025	Distribute/Send Home Report Cards

Quarter 3/Reporting Term

Quarter 3 End Date: March 28, 2025

Note: Semester 2 Courses will include a Midterm Exam Calculation in the Q3 Final Grade

April 1, 2025	Teachers Finalize Q3 Reporting Term Grades & Generate/Submit Final Grade Verification Forms/Reports
April 3, 2025	Data Managers Finalize Q3, Run Section Readiness & End of Term Reports, Generate/Save Report Cards, and submit Report Cards for Printing by 4pm
April 7, 2025	Pickup Report Cards from Graphic Productions
April 8-9, 2025	Distribute/Send Home Report Cards

Quarter 4/Semester 2 Reporting Terms

Quarter 4 End Date: June 10, 2025

Semester 2 End Date: June 3, 2025

Semester 2 & Yearlong Courses Final Exam: June 9, 2025

Semester 2 & Yearlong Courses Final Grade End Date: June 10, 2025

June 11, 2025	Teachers Finalize Q4, S2, E1, and F1 Reporting Term Grades & Generate/Submit Final Grade Verification Forms/Reports
June 12, 2025	Data Managers Finalize Q4, S2, X1, E1, and F1, Run Section Readiness & End of Term Reports, Generate/Save Report Cards, and submit Report Cards for Printing by 4pm
June 13, 2025	Pickup Report Cards from Graphic Productions
June 16 -17, 2025	Distribute/Send Home Report Cards

2024 - 2025 Progress Report Schedule

October 8-9, 2024	Quarter 1 Progress Report Distribution
December 17 -18, 2024	Quarter 2 Progress Report Distribution
March 4-5, 2025	Quarter 3 Progress Report Distribution
May 6-7, 2025	Quarter 4 Progress Report Distribution